

2019 Semester 1 Project Officer: Recruitment and Activism

September 05, 2018

As part of the continuing implementation of the Annual Conference Decision 2004 Recruitment and Activism and the Future of the Union the General Secretary is seeking Expressions of Interest from school teachers in their first few years of teaching, who believe they can make a significant contribution to the role of Project Officer.

The Project Officer Restricted Committee considers the Expressions of Interest and makes a recommendation to the General Secretary.

There are nominally four positions each semester, although the committee will consider Expressions of Interest for one term only. Applicants should indicate on the application form which terms they are interested in. Gender and equity are considered when filling positions.

The focus of the work of Project Officers will be on the recruitment and involvement of new teachers in Federation forums. The Project Officers will work with the Trade Union Training Officer and Membership and Training Officer in their day to day work which will include visiting schools, talking to staff and recruiting members. They will also liaise with city, country and TAFE Organisers and other Federation Officers, and are responsible to the General Secretary. Project Officers will also be involved in the promotion and delivery of Beginning Teacher conferences and courses.

The Project Officers may undertake work with the Membership and Training Officer in visiting universities for seminars and orientation days. The Project Officers will also be involved in call centre recruitment.

It is expected that members seeking an Expression of Interest for these positions will have the following attributes and skills:

- commitment to public education
- excellent communication skills
- experience in Federation activities at the local level
- an understanding of the experiences of new teachers and graduates and an ability to relate to them
- ability to work as part of a team with other Officers and Association contacts and members
- public speaking skills and the ability to chair a workshop session
- a proven commitment to the Federation and its policies and campaigns,
- a current driver's licence.

The Project Officers will be employed on the same basis as Officers of the Federation which will include some weekend work. They will be on appropriate leave without pay from the Department of Education as provided in the leave terms for administrative Relief Officers with the Federation.

Applications will close at 4pm on 26 October 2018. To receive an Expression of Interest form please phone Trade Union Training on (02) 9217 2198 or email tut@nswtf.org.au.